# MAHARASHTRA METRO RAIL CORPORATION LIMITED (NAGPUR & PUNE METRO RAIL PROJECT)

## Corrigendum-VI dated 04.12.2024

Name of Work: Providing Administrative / Technical Support Services in Maharashtra Metro Rail Corporation Limited on outsourced basis for a period of 02 (two) years.

Tender No: N1-HR-07/2024, Dated 25.09.2024.

S.N.	Page no.	Section & Clause no.	Existing Clause	Revised Clause
1	_	Section-3: Eligibility Criteria, Clause 3.1.5	licencing authority under the provision of Contract Labour (Regulation and Abolition) Act, 1970 and Contract Labour (Regulation and Abolotion) Central Rules, 1971 as applicable for State of Maharashtra and enacted and amended time to time by Govt. of Maharashtra.	The bidder should have a valid licence from the competent licencing authority under the provision of Contract Labour (Regulation and Abolition) Act, 1970 and Contract Labour (Regulation and Abolotion) Central Rules, 1971 as applicable for State of Maharashtra and enacted and amended time to time by Govt. of Maharashtra, OR ELSE the bidder should provide undertaking (on their letter head during technical bid submission) that the bidder shall furnish valid licence within 30 days from date of issue of LOA if the bidder becomes successful bidder and the work under this tender is awarded to them.
2		Section-3: Eligibility Criteria, Clause 3.2, Note No. (v)	amount is inclusive or exclusive of GST and also includes % of GST.	The experience certificate should mention whether the amount is inclusive or exclusive of GST and also includes % of GST. If not mentioned, the amount in the experience certificate submitted by the bidder shall be considered as inclusive of 18% GST for purpose of evaluation of bids. The bidder shall submit Purchase order/work order/letter of acceptance (LOA) or any other verifiable document with the experience certificate which can clearly justify inclusion or exclusion of GST in the amount mentioned in experience certificate.



S.N.	Page no.	Section & Clause no.	Existing Clause	Revised Clause	
3	Page no. 64 of 117	Section 3: Eligibility Criteria, Clause no. 3.6: Other Criteria	The bidder should have valid ISO 9001:2008 and OHSAS 18001.	The bidder should have valid ISO 9001:2008 and OHSAS 18001. ISO 14001-2015 will also be considered against OHSAS 18001.	
4	Page no. 65 of 117	Section-4: Evaluation Criteria	Metro to evaluate the Technical Proposals on the basis of their responsiveness to the provisions of bid document, applying the evaluation criteria. A Proposal shall be rejected	The Existing Section-4: Evaluation Criteria given on page no. 65 of 117 stands discarded and entirely replaced with 'Revised Section-4: Evaluation Criteria' attached as Annexure-II with this Corrigendum-VI.	
5	Page no. 67 of 117 to Page no. 71 of 117	Section-5: Scope of Work	Section no. mentioned in existing header of Page no. 67 of 117 to Page no. 71 of 117:  Section-6: Conditions of Contract	Section no. mentioned in existing header of Page no. 67 of 117 to Page no. 71 of 117 stands replaced as follows:  Section-5: Scope of Work	
6	Page no. 74 of 117	Section 6: Conditions of Contract, Clause no.3, Point no. (vi)	Semi-skilled, Skilled, Highly skilled) mentioned in according		

S.N.	Page no.	Section & Clause no.	Existing Clause	Revised Clause
7	of 117		Security @ 10% (Ten Percent) of the awarded value of the work within 15 days of the receipt of the formal order/LOA before the signing of contract agreement. The performance security shall be furnished in the form of Bank Guarantee issued by a scheduled commercial bank of Indian origin or scheduled commercial Bank Foreign origin (Except Cooperative Bank) having business office in India, acceptable to the Employer & drawn in favor of Maharashtra Metro Rail Corporation Ltd. The performance security should remain valid for a period of 60 days beyond the date of completion of all the contractual obligations of the Contractor. However, Once the variation approved under para 6.5 of section 6 of condition of contract, contractor shall submit the additional performance Security on each and every variation to cover entire amount of approved variation at the rate stated above i.e. 10% of variation amount.	However, Once the variation approved under para 6.5 of section 6 of condition of contract, contractor shall submit the additional performance Security on each and every variation to cover entire amount of approved variation at the rate stated above i.e. 5% of variation amount.
8		Section 7: Bidding & Contract Forms, Form C- 1	10% of awarded cost within 15 days in accordance with the Conditions of Contract, using for that purpose one of the	You are requested to furnish the Performance Security @ 5% of awarded cost within 15 days in accordance with the Conditions of Contract, using for that purpose one of the Performance Security Forms included in Section 7 – Bidding & Contract Forms, of the Bidding Documents



S.N.	Page no.	Section & Clause no.	Existing Clause	Revised Clause
9	P	Prebid Meeting	ED/Procurement, Maha-Metro through Video Conference. Link shall be published on website of Maha-Metro. Bidder's Queries must be submitted through e-mail ID: md.nmrcl.tenders@gmail.com with subject "Prebid queries for N1-HR-07/2024" OR in hard copy to ED (Procurement)	The First Prebid meeting was held at 11:00 hrs. on 03/10/2024. Now, a Second Prebid Meeting is scheduled at 11.00 hrs. On Dt. 10/12/2024 in Offline mode at the office of ED/Procurement, Maha-Metro, First Floor, Metro Bhawan, East High Court Road (VIP Road), Near Deekshabhoomi, Ramdaspeth, Nagpur-440010, as well as through Online VC mode at same date and time through Video Conference. Link shall be published on Maha-Metro's website www.metrorailnagpur.com and Maharashtra Government E-Tender Portal https://mahatenders.gov.in. Bidder's Queries must be submitted through e-mail ID: md.nmrcl.tenders@gmail.com with subject "Prebid queries for N1-HR-07/2024" OR in hard copy to ED (Procurement) office till the stipulated date and time of Second Pre-Bid meeting.  The replies to pre-bid queries of first prebid meeting have been enclosed as Annexure-I with this Corrigendum-VI.  Pre-bid queries, if any, received in writing through hard copy or email for second prebid meeting shall be replied through a separate corrigendum.

**Enclosures**: - 1) Annexure-I: Reply to Prebid Queries

2) Annexure-II: Revised Section-4: Evaluation Criteria

(Devendra Ramtekkar)

NAGPUP METRO (Procurement)

Maha-Metro, Nagpur

# MAHARASHTRA METRO RAIL CORPORATION LIMITED (NAGPUR & PUNE METRO RAIL PROJECT)

## Annexure-I to Corrigendum-VI: Reply to Prebid Queries

Name of Work: Providing Administrative / Technical Support Services in Maharashtra Metro Rail Corporation Limited on outsourced basis for a period of 02 (two) years.

Tender No: N1-HR-07/2024, Dated 25.09.2024

S.N.	Page no.	Section	Clause no.	Subject/ Clarification Point/ Particular/ Existing Clause	Query	Reply
1				General query	Financial submission are required online only	Yes, all Technical and Financial submissions are required to be submitted online only on Maharashtra Government E Tender Portal as per procedure mentioned in bid document.
2	Page no. 62 of 117	Section 3: Eligibility Criteria	Clause 3.1.3	Tender from Joint Ventures/Consortiums of firms is not allowed.		Joint Venture/Consortium are not allowed to participate in this tender.
3	Page no. 95 of 117	Section 7: Bidding & Contract Forms	Form -B-I, Table Sr.no.8	PF/ESI Details: Reg. No. PF Reg. No. ESI Reg. No. WCT Reg. No. GST Reg. No. VAT Reg No. CST Reg No of Profession Tax Certificate	We would like to inquire whether it is acceptable to submit GST details instead of "WCT" and "CST" as mentioned in Form-B-1 point 8 of the tender documents.	prevails.
4	Page no. 64 of 117	Section 3: Eligibility Criteria	Clause no. 3.6: Other Criteria	The bidder should have valid ISO 9001:2008 and OHSAS 18001.	OHSAS 18001 will be change As ISO 14001- 2015. So please consider ISO 14001-2015 against OHSAS 18001	
5		Section 5: Scope of Work	Clause no. 10 (d)	Group Mediclaim Policy (for employee and their dependent family member) and Group Personal Accident Policy for non-ESIC staff.	for staff	Group Mediclaim policy for Staff and their dependent family member should be submitted in line with ESIC rules.  Existing Provision in the Bid Document prevails.

S.N.	Page no.	Section	Clause no.	Subject/ Clarification Point/ Particular/ Existing Clause	Query	Reply
6	69 of 117	Section 5: Scope of Work	(e)	All statutory benefits (PF,ESIC etc.) including Maternity Paid leaves shall be provided to female staff. Maternity paid leaves for 26 weeks may be paid@ Basic + DA amount during maternity leaves to concerned eligible female employee as per Maternity Benefit (Amendment) Act 2017.	but paid leaves should not have covered in Mediclaim policy.	will be done by MAHA-Metro on actual basis.  Existing Provision in the Bid Document prevails.
	Page no. 69 of 117	Section 5: Scope of Work	Clause no. 11	Contractor should provide 01 Innova to Nagpur Metro Rail Project having AC facility for the use of Employer from the date of commencement of the work. The contractor will bear all expenses connected with the operation and the maintenance of this vehicle, including driver's wages, overtime and other benefits, cost of fuel, lubricant, repairs	matched as per KM driven. Including Driver, Diesel and Other Expenses. So we request you to please change in Approx. budget of Innova Car.	document is final. Bidder can quote their rate in Schedule-C of financial bid.
8				and maintenance, third party insurance, any other related expenses etc.	Contractor should provide 01 Innova to Nagpur Metro Rail Project having AC facility for the use of the Employer from date of commencement of the work. Since, this is manpower contract, we request your esteemed authority to kindly remove this condition and provide a uniform platform for participation as bidders can quote below the cost provided in the tender.	prevails.
9		Section-4: Evaluation Criteria	र <b>सम्</b> री	- X	We request you to please consider QCBS for shortlisting companies/Contractors for Tendering process.	
10	19 of 117	Section-2: Instruction to Bidders (ITB)	Clause no. ITB 20.1	The bidder shall prepare one original of the documents comprising the bid as described in ITB 11 and clearly mark ot "ORIGINAL". Alternative bids, if permitted in accordance with ITB 13, shall be clearly marked "ALTERNATIVE".		Bids are to be submitted online only.  Please refer Section-2, Annexure-2A: Bid Data Sheet (BDS) Clause ITB 20.1 (Page 41 of 117)
11	19 of 117	Section-2: Instruction to Bidders (ITB)	Clause no. ITB 20.2	The name and position held by each person signing the authorization must be typed or printed below the signature.		Yes, the online bid shall be submitted by authorized Power of Attorney (POA) of bidder.
	0		n'		RO KAIL COR	Please refer Section-2, Annexure-2A: Bid Data Sheet (BDS) Clause ITB 20.2 (Page 41 of 117)

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S.N.	Page no.	Section	Clause no.	Subject/ Clarification Point/ Particular/ Existing Clause	Query	Reply
12		Section-2, Annexure-2A: Bid Data Sheet (BDS)		Supporting documents related to eligibility criteria enclosed with the bid, other than English language should be translated in to English and will have to endorsed by the Indian Embassy or notarized/registered with appropriate statutory authority in the jurisdiction where the supporting document is being issued.	nation, the documents for eligibility may fall from places like Delhi, Hyderabad, Gujrat, etc. Hence, it is impossible to get all those documents notarized	prevails.
13	Page no. 63 of 117	Section-3: Eligibility Criteria	Clause 3.2, Note No. (v)	The experience certificate should mention whether the amount is inclusive or exclusive of GST and also includes % of GST.		
14		Section-6: Conditions of Contract		Annual bonus to the eligible outsourced staff may be paid by the Service provider/contractor as per statutory provisions which shall be reimbursed by MAHA-Metro on submission of proof of Payment by the successful bidder.	included in the estimate provided by the MAHA-	
15		Section-9: Financial Bid	Summary Sheet of Financial Bid for Providing	Online BOQ	Do the bidders have to quote service charge inclusive of GST? Kindly clarify.	Please refer Sectoin-9: Financial Bid.
16			Administrative/ Technical Support Services		2. As per the Office Memorandum O.M. No. 6/1/2023-PPD Dated 06.01.2023, published by Government of India, Ministry of Finance, Department of Expenditure, the minimum service charge percentage is to be fixed as 3.85% and should not exceed 7% (Attached herewith). Hence, abiding by the said office Memorandum, we request the department to kindly amend this condition suitably. This practice is followed all over the State where manpower suppy tenders are being floated.	prevails.



S.N.	Page no.	Section	Clause no.	Subject/ Clarification Point/ Particular/ Existing Clause	Query	Reply
17	62 of 117	Section-3: Eligibility Criteria	Clause no. 3.1.5	competent licencing authority under the provision of Contract Labour (Regulation and Abolition) Act, 1970 and	We request kind consideration of our request for relaxation of clause 3.1.5.	
10				Rules, 1971 as applicable for State of Maharashtra and enacted and amended time to time by Govt of	Alternatively, we request to allow providing undertaking to furnish the same once the work is alloted as it would be more appropriate to source the liscence with specific to the project.	
19		Section-9: Financial Bid	-		We request clarification whether the statutory components like Leave with wages are considered in the cost provided.	
20	74 of 117	Section-6: Conditions of Contract		Contractor shall pay at least as per staff skill level (Unskilled, Semi-skilled, Skilled, Highly skilled) mentioned in according to wages of latest Maharashtra state minimum wages circular of Shop & Establishment. Any changes in minimum wages & any other statutory compliance will not be compensated to the contractor by Maha Metro.	any changes in minimum wages & any other statutory compliance will not be compensated to the contractor by MAHA-Metro. Wheras, on page no. 76 it is provided that the revision in wages will	on actual basis. Please refer Corrigendum-VI
	76 of 117	Section-6: Conditions of Contract	Clause no.7	In case of revision in minimum wages, in writing, by Government of Maharashtra, the corresponding revised rates shall be payable by the MAHA-Metro after the approval of MAHA-Metro.		



#### ANNEXURE-II TO CORRIGENDUM-VI

#### **REVISED SECTION -4**

#### **EVALUATION CRITERIA**

- 1. The evaluation committee will be constituted by the Maha-Metro to evaluate the Technical Proposals on the basis of their responsiveness to the provisions of bid document, applying the evaluation criteria. A Proposal shall be rejected at this stage if it does not respond to or all aspects of the Technical Proposal.
- 2. Financial Proposals of only technically qualified bidders shall be opened.

## 3. <u>Tender Evaluation:</u>

The agency will be selected based on the following method:

## 3.1 Stage-I: Technical evaluation of Proposals: (Maximum Marks=100) (Weightage 70%)

At the first stage, the technical proposal will be evaluated on the various grounds. Only those bidders whose technical proposal scores minimum **50 Marks** out of **100 Marks** shall be considered for opening of Financial Bid. The technical and financial evaluation will carry weightage of @ **70%** and **30%** respectively. Bidder shall be assigned different marks out of a total of 100 marks as per the criteria specified subsequently: -

Α	Average Annual Turnover (Last 3 Financial Year)	Max. 20 marks
В	Similar Completed Works Experience in any department of Government of India/ Any State Government/ Statutory Bodies/ PSUs/ Companies listed in Stock Markets during last 7 (Seven) years, ending on the last day of the month, previous to which the latest bid due date falls.	Max. 20 marks
С	Number of years in business in similar type of work	Max. 20 marks
D	Number of qualified personnel on roll  Number of qualified personnel on roll, in Skilled and Qualified category	Max. 20 marks
E	Facilities (infrastructure with qualified and expert personnel) for testing / screening, recruitment and training & skill development of personnel, (Proof of such facilities in terms of Photographs, List of experts engaged by the bidders shall be enclosed with the Technical Bid.)	Max. 10 marks
F	Power Point Presentation  (Copy of presentation to be enclosed with the Technical Bid.)  a) Infrastructure with qualified and expert personnel (Max. 2 Marks)  b) Client Base (Max. 2 Marks)  c) Track Record (Max. 2 Marks)  d) General Administration (Max. 2 Marks)	Max. 10 marks

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e) Training Module (Max. 2 Marks)

(PowerPoint Presentation as per copy enclosed with the technical bid submission shall be delivered by all the bidders as per date, time & venue intimated by Maha-Metro after technical bid opening.)

## 3.2 Breakup of Marks for Stage-I Evaluation

### A. Average Annual Turnover (Last 3 Financial Year) (Marks-20)

Average annual turnover for the last three (03) audited financial years from **similar type of work** as per Financial Criteria given in Clause 3.3 of Section 3 (Eligibility Criteria):

- 1. Equal to or Above Rs. 14.86 Crores and up to Rs. 20 Crores (10 marks)
- 2. Above Rs. 20 Crores and up to Rs. 25 Crores (12 marks)
- 3. Above Rs. 25 Crores and up to Rs. 30 Crores (15 marks)
- 4. Above Rs. 30 Crores (20 marks)

#### B. Similar Completed Work Experience (Marks-20)

Similar Completed Work Experience in **single contract** during last 07(seven) years as per Minimum Eligibility Criteria given in Clause 3.2 of Section 3 (Eligibility Criteria):

- 1. Value of single completed contract above Rs. 5.94 Crores and up to Rs. 7.43 Crores (10 marks)
- 2. Value of single completed contract above Rs. 7.43 Crores and up to Rs. 11.89 Crores (12 marks)
- 3. Value of single completed contract above Rs. 11.89 Crores and up to Rs. 14.86 Crores (15 marks)
- 4. Value of single completed contract above Rs. 14.86 Crores (20 marks)

Note: In event of submission of multiple Experience Certificates, the highest value certificate shall be considered for evaluation as above.

### C. Number of years in business in similar type of work (Marks-20)

- 1. Equal to or Above 7 years and up to 10 years (10 marks)
- 2. Above 10 years and up to 15 years (12 marks)
- 3. Above 15 years (20 marks)

#### D. Number of qualified personnel on roll as specified above (Marks-20)

- 1. Qualified Personnel between 230 and 300 (10 marks)
- 2. Qualified Personnel between 301 and 500 (12 marks)
- 3. Qualified Personnel between 501 and 700 (15 marks)
- 4. Qualified Personnel above 700 (20 marks)

3.3 Marks for S.No. E and F in above table will be awarded based on the bidder's submission and presentation.

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**Note:** Bids of technical score less than the minimum mandatory score of **50 Marks out of 100 Marks** shall be rejected and shall not be considered for opening of **Financial Bid.** 

### 3.4 Stage-II. Financial evaluation of proposals: (Maximum Marks=100) (Weightage 30%)

The second stage the financial evaluation will be carried out based on the "Overhead and Admin Charges" quoted by the agency for Schedule-A and Schedule-B and "% quote" for Schedule-C quoted by the agency. The authority will determine whether in the financial proposals are complete, unqualified and unconditional. The cost indicated in the financial proposals shall be deemed as final and reflecting the total cost of services. Omission or mistake in calculation of obligator payments such as ESI, PF, HRA, and LWF etc. will be disqualified. The Financial Evaluation carries weightage of 30%. Financial score shall be ranked as per the score achieved by them from lowest to highest financial score (Maximum marks).

### 3.5 Illustration for Financial Evaluation

Financial Evaluation will be done as per following.

Suppose there are four bidders A, B, C & D, & they have quoted in financial bid as under:

The bidder should quote the "Overhead and Admin Charges" for Schedule-A and Schedule-B rates and quote "+ Above"/ "- Below"/ "At Par" for Schedule-C in Financial Bid as described in Section-9: Financial Bid.

Total (Gross) Quoted Amount (excluding 18% GST) shall be calculated.

#### 3.6 Example

S.No.	*Estimated Cost	% quoted by Bidder	Quoted Amount	Remark
Schedule-A	1500	(+) 5%	Е	E= (1500) + (1500 x 5/100)
Schedule-B	1000	(+) 4%	F	F= (1000) + (1000 x 4/100)
Schedule-C	500	(-) 3%	G	G= (500) - (500 x 3/100)
Total	3000			(E+F+G)

<sup>\*</sup>Estimated Cost mentioned above is for illustration purpose only

Gross Quoted Amount = X = (E+F+G)

Similarly, the Gross Quoted Amount by each bidder i.e. A, B, C & D shall be worked out.

A = X1

B = X2- Suppose B is the lowest



C = X3

D = X4

## The evaluation of score shall be as under: -

- i. Price quoted by B is the lowest, he will get full 100 marks
- ii. A= X2/X1 x 100
- iii. C= X2/X3 x 100
- iv.  $D = X2/X4 \times 100$

# 3.7 Stage-III. Combined Technical and final evaluation:

Final score shall be calculated as under:

Technical Bid and Financial Bid.  $FS = (TS \times TW) + (FS \times FW)$ 

FS = Final Score

TS = Technical Score

TW = Technical Weightage (70%)

FS = Financial Score

FW = Financial Weightage (30%)

- 3.8 The agency will be finally ranked as per Combined and final weighted score & the agency which scores highest marks shall be proposed for award of the work.
- 3.9 In the event the final scores are same, the bidder securing the highest financial score will be adjudicated as the Successful Bidder for award of the contract.
- **3.10** The bidder has to submit valid certificate of registration or documentary evidence for number of years in business in similar type of work.
- 3.11 The bidder has to submit the valid certificate from the employer/ copy of LOA/ BOQ/ PF Registration or PF Challan stating the number of qualified personnel engaged by the bidder as on the last day of the month, previous to which the latest bid due date falls.

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